

OSHWAL COLLEGE
GRADUATION POLICY

A. Preamble

This is to remind all the students who will be graduating on **Sunday 21st April 2024** that the process will be carried out in accordance with the Graduation Policy which is already posted on this page. All the potential graduands should therefore:

1. Confirm their **Names** on the graduation list available on the Oshwal College website.
2. Clear all fees balances by **27th February 2024** failure to which **no appeals will be accepted.**
3. Confirm their attendance by filling a graduation attendance form available on the website or by returning a dully filled graduation confirmation slip to the College on or before **1st March 2024.**
4. Strictly observe the dates for confirmation of names and graduation attendance in order to avoid missing out on the graduation.

Note: No appeals will be accepted after the **1st March 2024** deadline date.

B. Conditions of Entry to Graduation

1. Graduation is open only to registered students of the college who have fulfilled both the academic and fee requirements of their programme and who have been approved for the appropriate award by the Awards Committee (thereafter referred to as Graduands). *For more information on approval refer to your respective HOD.*
2. A Graduand will not be allowed to attend the graduation ceremony unless they have applied for and completed the process of graduation at the college, either in person or in absentia.
3. Potential Graduands will be registered for Graduation in the name that is recorded on the Students' college Record unless confirmed otherwise by the graduand. The Certificate will bear the registered name of the Graduand, and shall not be changed once the period for confirmation of names has lapsed.
4. Graduands are expected to receive their graduation attire (Gowns) from the college as from **Friday, 15th, April, 2024** on paying a gown fee and leaving behind either an **original ID or Passport.**

C. Appeals:

Regulations regarding appeals against awards are as follows:

1. Once a Graduand has graduated from the college, he/she is deemed to have accepted the award as approved by the college and to have become a Graduate of the college.
2. Any appeals against an award approved by the college must be done by filling an appeal form available with the HOD and on the College website on or before **1st March 2024.** No appeals will be accepted thereafter.
3. All appeals lodged shall be determined and communicated to the student (appellant) by **14th March 2024** and the decision of the steering committee shall be deemed final.

D. Graduation day and after

On the day of graduation, the following procedure will apply:

1. All graduands are expected to be seated at the designated place in the Oshwal center Hall **30 minutes** before the ceremony begins.
2. All graduands **MUST** wear the graduation gowns during the ceremony without which they will not be allowed to participate.
3. The graduates **MUST** return the gowns on or before **29th April 2024** upon which they will collect their respective IDs/Passports.