

Examination Registration Dates

June Examination: 2nd March
December Examination: 4th September

Guidance Notes

Timings

The timings are designed to suit both Full-time and Part-time students. The class times are as follows:

Full-time Classes: 8.30 am – 1.00 pm (Monday to Friday)

Part-time Classes: 5.45 pm – 7.45 pm (Monday to Friday)
& 8.30 am – 4.00 pm on Saturdays

Registration Requirements

Fully completed admission form, two passport-size photographs for new students or one for continuing students and a photocopy of school certificate/results slip.

Intakes

The College operates on the basis of two semesters commencing in the first week of January and July respectively.

Revision Courses

Block Release (Revision) courses are offered twice a year in May and November just before the final examinations in June and December.

Professional Examinations

ABE examinations are normally held twice a year, in June and December.



For further information contact:

Admission Office,
2nd Avenue, Parklands,
P. O. Box 44691-00100, Nairobi.

Mobile: 0729644691/0733747902

Fax: 3747841

E-mail: hod-business@oshwalcollege.ac.ke

Website: www.oshwalcollege.ac.ke

ABE Contact Address:

Association of Business Executives

5th Floor, CI Tower, St Georges Square
High Street, New Malden
Surrey KT3 4HH, UK

Tel: +44 (0)20 8329 2930

Fax: +44 (0)20 8329 2945

E-Mail: info@abeuk.com

Website: http://www.abeuk.com

We also offer

Bachelor of Science in Computing (University of Greenwich)

Bachelor of Arts Business Studies (University of Greenwich)

Association of Chartered Certified Accountants (**ACCA**)

Chartered Institute of Purchasing and Supply (**CIPS**)

The Chartered Financial Analyst (**CFA**)

BTEC-HND Computing and Systems Development (**Edexcel**)

BTEC-HND Business (**Edexcel**)

Association of Business Executives (**ABE**)

Foundation in Accountancy (**FIA**)

ICDL

Adobe Certification

Quickbooks

Tally



1. BUSINESS MANAGEMENT
2. BUSINESS START-UP & ENTERPRENUERSHIP

ASSOCIATION OF BUSINESS EXECUTIVES (ABE)

1) BUSINESS MANAGEMENT

Background

The Association of Business Executives (ABE) Business Management programme provides a professional qualification that may be used to prepare directly for a career in business, or to gain advanced entry onto a range of professional qualifications and universities locally and internationally.

At Oshwal College, you will develop added range of skills and knowledge that will enable you to work in Management, Finance, Accounting, Marketing and IT, thus opening a world of opportunities for your career advancement.

The course is divided into three levels:

- ABE Diploma Level 4 introduces the principles, concepts and tools of management science
- ABE Diploma Level 5 is divided into Part 1 and Part 2. It continues the study of management science in a wider perspective and shows how it can be applied in a business environment
- ABE Diploma Level 6 ensures that you have mastered the essential principles and concepts and how to apply them in decision making, planning and control.

ABE Level 4 Diploma in Business Management

Entry Requirements

No formal qualifications are required, but applicants must demonstrate competence in the English Language.

Programme Structure

Four compulsory Units:

- Introduction to Business
- Introduction to Business Communication
- Introduction to Quantitative Methods
- Introduction to Accounting

Programme Structure

6 Months

ABE Level 5 Diploma in Business Management

Entry Requirements

- ABE Level 4 Diploma
- Two GCE 'A' Levels plus four GCSE passes at Grade A, B, or C, two of which must be English Language and Mathematics.
- Mature students who are 21 years of age and have been in appropriate employment for at least two years. A reference letter from employers in this respect will be required.

Programme Structure

Six compulsory Units:

- Quantitative Methods for Business and Management (part 1)
- Financial Accounting
- Organisational Behaviour (part 1)
- Human Resource Management (part 2)
- Marketing Policy, Planning & Communication (part 2)
- The Business Environment (part 2)

Plus two Optional Unit from:

- Economics for Business (part 1)
- Entrepreneurship and Business Development (part 1)
- Principle of Business Law (part 2)
- Managerial Accounting (part 2)
- Managing the Customer Relationship (part 2)

Programme Duration

1 Year

ABE Level 6 Diploma in Business Management

Entry Requirements

- ABE Level 5 Diploma
- BTEC HND in Business Management or Related Studies

Programme Structure

Three compulsory Units

- Corporate Strategy and Planning
- International Business Case Study
- Managing in Organisations

Plus two Optional Units from:

- Strategic Human Resource Management
- Strategic Marketing Management
- Corporate Finance
- Project Management

Programme Duration

6 Months

2) BUSINESS START-UP AND ENTREPRENEURSHIP

- The ABE Business Start-up and Entrepreneurship programme give you the skills and knowledge you will need if you start your own business. It helps you find a job or obtain a promotion, as all businesses benefit from employing someone with an entrepreneurial outlook.
- If you think you have a great business idea, but you are not sure what to do next, then the ABE Business Start-up and Entrepreneurship programmes is a course you. It provides an understanding of the main areas you need to know about in order to run a successful business.

Duration

6 months

Level 4 Diploma units

- Understanding Entrepreneurship
- Introduction to Marketing
- Enterprise Start-up
- Business Plan for Enterprise Start-up